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## Lucas County Information Services Checklist for Hardware/Software/Services

**Department:** Integrated Justice System

**Funding  
Account &  
Description**

See comments and line items for account numbers.

**Requestor:** Eric Zatzko

**Req. Date:** 03/18/2014

**Vendor:**

SHI

☒ State Term Contract ID 0A1108

**Type of Request (check all that apply):**

☐ Hdw ☒ SW ☐ Services/New

☒ Purchase ☐ Lease ☐ Subscription

☐ Services/Support Renewal  
Original Purchase Date

**Description or  
Nature of Request  
and for whom this  
is intended:**

Integrated Justice System intends to purchase 20 MS Office Pro 2013.

Hdw/SW/Service Item Descr	Quote #	Wrnty Term	Qty	Unit Cost	Support Cost	Total Cost
79P-04712 MS Office Pro 2013 License Account#1010-1110-530100	7762658	na	1	\$ 329.18	\$ 0.00	\$ 329.18
79P-04712 MS Office Pro 2013 License Account#1010-1110-530100	7762658	na	14	\$ 329.18	\$ 0.00	\$ 4,608.52
79P-04712 MS Office Pro 2013 License Account#1010-1120-530100	7762658	na	5	\$ 329.18	\$ 0.00	\$ 1,645.90
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00
				\$ 0.00	\$ 0.00	\$ 0.00

**Total Request** \$ 6,583.60

**Business Reason or Justification:**

Software purchases for IJS and JJC for LCIS Windows XP replacement project.

**Lucas County Information Services  
Checklist for Hardware/Software/Services  
Page 2**

**Planned Location:**

Desktop

**If Other please specify:**

**Network Connection Required?**

☐ Yes ☐ No ☒ N/A

**LCIS installation assistance needed?**

☒ Yes ☐ No

**Date:**

**LCIS on-going support required?**

☒ Yes ☐ No ☐ N/A

**ITB or RFP completed?**

☐ Yes ☐ No ☒ N/A

**LCIS Management review completed?**

☒ Yes ☐ No

Exclusion

**DP Board Approved?**

☐ Yes ☒ No

MS Office Suite

Exclusion

**Date of Approval:**

03/18/2014

**Comments:**

(1) 79P-04712 MS Office Pro 2013 License using Account#1010-1110-530100

(14) 79P-04712 MS Office Pro 2013 License using Account#1010-1110-530100

(5) 79P-04712 MS Office Pro 2013 License using Account#1010-1120-530100

Reviewed and prepared by Jeremy Burnat.

Reviewed and approved by George Webb.

*G. Webb*  
*3/18/2014*

**Pricing Proposal**

<b>Quotation #:</b>	7762658
<b>Description:</b>	Microsoft(2)
<b>Created On:</b>	Mar-13-2014
<b>Valid Until:</b>	Mar-31-2014

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**LUCAS COUNTY****Eric Zatzko**

Phone:

Fax:

Email: ezatzko@co.lucas.oh.us

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All Prices are in US Dollar(USD)

	<b>Product</b>	<b>Qty</b>	<b>Your Price</b>	<b>Total</b>
1	Microsoft Office Standard 2013 - License - 1 PC - Select, Select Plus - Win - Single Language Microsoft - Part#: 021-10293	80	\$241.73	\$19,338.40
2	Microsoft Office Professional Plus 2013 - License - 1 PC - Select, Select Plus - Win - Single Language Microsoft - Part#: 79P-04712	20	\$329.18	\$6,583.60
			<b>Total</b>	<b>\$25,922.00</b>

**Additional Comments**

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*The Products offered under this proposal are subject to the SHI Return Policy, unless there is an existing agreement between SHI and the Customer.*